

**МІНІСТЕРСТВО ОСВІТИ І НАУКИ УКРАЇНИ
ХАРКІВСЬКИЙ НАЦІОНАЛЬНИЙ ЕКОНОМІЧНИЙ УНІВЕРСИТЕТ
ІМЕНІ СЕМЕНА КУЗНЕЦЯ**

ЗАТВЕРДЖЕНО

на засіданні кафедри
міжнародних відносин і політичної
філософії

Протокол № 17 від 28.08.2025 р.

ПОГОДЖЕНО

Проректор з навчально-методичної
роботи

Каріна НЕМАШКАЛО



**ДИПЛОМАТИЧНА І КОНСУЛЬСЬКА СЛУЖБА
робоча програма навчальної дисципліни (РПНД)**

Галузь знань	С «Соціальні науки, журналістика, інформація та міжнародні відносини»
Спеціальність	СЗ «Міжнародні відносини»
Освітній рівень	Перший (бакалаврський)
Освітня програма	Міжнародні відносини

Статус дисципліни	обов'язкова
Мова викладання, навчання та оцінювання	англійська

Розробник:
викл.

Данило НЕПОЧАТОВ

Завідувач кафедри
міжнародних відносин і
політичної філософії

Олег КУЗЬ

Гарант програми

Ірина ЖЕРЕБЯТНІКОВА

**Харків
2025**

**MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
SIMON KUZNETS KHARKIV NATIONAL UNIVERSITY OF
ECONOMICS**

APPROVED

at the meeting of the Department of
International Relations and Political
Philosophy

Protocol №. 17 of 28.08.2025



AGREED

Vice Rector for Educational and Methodical
Work

Karina NEMASHKALO

**Diplomatic and Consular Service
Programme of the Course**

Field of Knowledge **C «Social Sciences, Journalism, Information and International Relations»**
Specialty **C3 «International Relations»**
Study Cycle **First (Bachelor)**
Study Programme **International Relations**

Course Status **Mandatory**

Language **English**

Developers:
Lecturer

Danylo NEPOCHATOV

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**Kharkiv
2025**

INTRODUCTION

The course *Diplomatic and Consular Service* is an integral component of the educational and professional training programme for Bachelor's students majoring in *C3 International Relations*. The relevance of the course is determined by the growing role of diplomacy and consular activity in the context of the transformation of the world order, the escalation of international conflicts, war, security crises, mass migration, and global population mobility.

In the contemporary world, diplomatic and consular services are no longer limited to purely protocol or bureaucratic functions. They serve as key instruments for the implementation of states' foreign policy, the protection of national interests, the maintenance of bilateral and multilateral relations, as well as the safeguarding of the rights and security of citizens abroad. For Ukraine, which is operating under conditions of a full-scale war and pursuing active European integration, the effective functioning of diplomatic and consular services acquires particular strategic importance.

The course offers a comprehensive and interdisciplinary perspective on diplomatic and consular service as institutions of international relations, combining historical, political-institutional, legal, and practical dimensions. The focus is placed not only on formal structures (embassies, consulates, ministries of foreign affairs), but also on the practical aspects of diplomatic activity, including negotiations, representation, communication, crisis response, consular protection, and public diplomacy.

The intellectual framework of the course is shaped by the following key questions: why do states establish permanent diplomatic missions? What role does diplomacy play in bilateral relations? What is the difference between diplomatic and consular service? How do embassies and consulates function in practice? Which international legal norms regulate their activities? How are diplomatic and consular services transforming under conditions of war, digitalisation, and global crises?

The course draws on the experience and practices of European states, in particular the countries of the European Union and the United Kingdom, as well as on international legal standards enshrined in the Vienna Conventions on Diplomatic and Consular Relations. Special attention is paid to the specific features of the diplomatic and consular service of Ukraine, its institutional structure, the challenges of wartime, and its role in the processes of European integration.

As a result of studying the course, students gain a holistic understanding of diplomatic and consular service as a key mechanism of international relations, as well as practical skills in analysing the activities of diplomatic and consular institutions in specific political and legal contexts.

The object of the course is diplomatic and consular service as an institutional mechanism for implementing the foreign policy of the state and protecting its interests in international relations.

The subject of the course comprises the historical, political, organisational, and international legal foundations of the functioning of diplomatic and consular service, as well as the practices of diplomatic and consular institutions in bilateral and multilateral relations.

The purpose of the course is to develop in students a systematic understanding of the nature, functions, and mechanisms of diplomatic and consular service, as well as to enhance their ability to analyse diplomatic and consular practices in contemporary international relations.

The tasks of the course are as follows:

- to familiarise students with the historical evolution of diplomatic and consular service;
- to reveal the role of diplomacy as a key instrument for the implementation of state foreign policy;
- to explain the logic of bilateral relations and the place of diplomatic missions in ensuring them;
- to analyse the international legal foundations of the activities of diplomatic and consular institutions;
- to differentiate between the functions and specific features of diplomatic and consular service;
- to examine the structure and everyday activities of embassies and consulates;
- to characterise the mechanisms of consular protection of citizens abroad;
- to analyse the specific features of Ukraine's diplomatic and consular service in the context of war and European integration;
- to develop the ability to work with practical cases of diplomatic and consular activity;
- to enhance skills in analytical thinking, preparation of policy briefs, and case analysis in the field of diplomacy;
- to contribute to the formation of a professional understanding of contemporary challenges and transformations of diplomatic service.

The learning outcomes and competencies formed by the course are presented in Table 1.

Table 1

Learning Outcomes and Competencies Formed by the Course

Learning Outcomes	Competencies
LO4.	GC6, GC11, SC6, SC12.
LO7.	GC5, SC6, SC12.
LO8.	GC8, SC6, SC12.

LO10.	GC5, GC7, GC11, SC4, SC6.
LO13.	GC5, GC10, GC11, SC6, SC12.
LO16.	GC10, SC6, SC12.

where, **LO04.** To know the principles, mechanisms, and processes of ensuring the foreign policy of states, the interaction between foreign and domestic policy, the definition and implementation of national interests in the international arena, and the process of formulating and implementing foreign policy decisions.

LO07. To describe and analyse the international situation and to collect from various sources the information necessary for this purpose on international and foreign policy events and processes.

LO08. To collect, process, and analyse large volumes of information on the state of international relations, the foreign policy of Ukraine and other states, regional systems, and international communications.

LO10. To communicate fluently in the state language and foreign languages at a professional level necessary for conducting professional discussions and preparing analytical and research documents.

LO13. To conduct professional discussions on issues of international relations, international communications, regional studies, and foreign policy activity; to argue one's position and respect opponents and their viewpoints.

LO16. To understand and defend the national interests of Ukraine in international activity.

GC5. Ability to work in an international context.

GC6. Ability to generate new ideas (creativity).

GC7. Ability to apply knowledge in practical situations.

GC8. Ability to think abstractly, analyse, and synthesise.

GC10. Ability to communicate in the state language orally and in writing.

GC11. Ability to communicate in a foreign language.

SC4. Ability to solve complex specialised tasks and practical problems in the field of international relations, foreign policy of states, social communications, and regional studies.

SC6. Ability to apply the principles of diplomatic and consular service, diplomatic protocol and etiquette, and to conduct diplomatic and business correspondence (in Ukrainian and foreign languages).

SC12. Ability to carry out communication and information-analytical activities in the field of international relations (in Ukrainian and foreign languages).

COURSE CONTENT

Topic 1. Diplomacy as a Historical and Political Institution

This topic explores the origins of diplomacy as a form of interstate communication and political representation. It analyses the evolution of diplomatic practices from temporary missions to permanent representations, the formation of the diplomatic profession, and its place within the system of international relations.

Key questions:

- Why did the need for diplomacy between states emerge?
- How did the forms of diplomatic missions change in different historical periods?
- When did diplomacy become a professional activity?

Topic 2. Formation of the Modern Diplomatic System

This topic is devoted to the emergence of the modern diplomatic system in the context of the Westphalian world order, the development of interstate relations in the nineteenth and twentieth centuries, and the institutionalisation of diplomatic service. It examines the appearance of diplomatic ranks, protocol, and career diplomacy.

Key questions:

- What role did the Westphalian system play in the formation of diplomacy?
- How did diplomacy change under the conditions of the modern state?
- Why did the need for permanent diplomatic institutions arise?

Topic 3. Diplomacy in the Theory of International Relations

This topic analyses diplomacy as an instrument of foreign policy within the main theories of international relations. It considers negotiations, communication, influence, and representation as key functions of diplomatic activity, as well as the relationship between diplomacy and other instruments of state power.

Key questions:

- How do different IR theories interpret the role of diplomacy?
- How does diplomacy differ from coercive instruments of power?
- What role do negotiations play in international politics?

Topic 4. Bilateral Relations and the Role of Diplomatic Service

This topic focuses on the logic of bilateral relations between states and the role of diplomatic missions in maintaining them. Political, economic, and security dimensions of bilateral diplomacy are analysed, as well as the functions of embassies in supporting interstate dialogue.

Key questions:

- Why does bilateral diplomacy remain a basic form of international relations?
- What role do embassies play in bilateral relations?
- How does diplomatic service influence the formation of foreign policy?

Topic 5. Diplomatic and Consular Service of Ukraine

This topic examines the process of formation and development of Ukraine's diplomatic and consular service. It analyses the structure of the Ministry of Foreign Affairs of Ukraine, the network of foreign diplomatic missions, as well as the specific features of the activities of diplomats and consuls under conditions of war and European integration.

Key questions:

- How was the diplomatic service of independent Ukraine formed?
- What are the specific features of Ukraine's consular service?
- How has war affected the functions and priorities of diplomacy?

Topic 6. International Legal Foundations of Diplomatic Service

This topic is devoted to the analysis of international legal norms regulating the activities of diplomatic service. Particular attention is paid to the Vienna Convention on Diplomatic Relations of 1961, the status of diplomatic missions, privileges, and immunities.

Key questions:

- Which legal norms define the activities of diplomatic missions?
- What is the essence of diplomatic immunities?
- What are the limits of diplomatic responsibility?

Topic 7. International Legal Foundations of Consular Service

This topic examines the legal status of consular institutions in accordance with the Vienna Convention on Consular Relations of 1963. It analyses the functions of consulates, immunities of consular officers, and mechanisms of consular protection.

Key questions:

- How does consular law differ from diplomatic law?
- What functions do consular institutions perform?
- In which cases is consular protection applied?

Topic 8. Diplomatic Service of the State: Structure and Functioning

This topic is devoted to the internal organisation of diplomatic service. It examines the role of ministries of foreign affairs, the system of diplomatic personnel, training, rotation, and career development of diplomats.

Key questions:

- How is the diplomatic service of a state organised?
- What role does the Ministry of Foreign Affairs play in foreign policy?
- How is a diplomatic career formed?

Topic 9. Embassy as an Institution of Diplomatic Activity

This topic analyses the embassy as the primary form of diplomatic representation. It examines its internal structure, the functions of the ambassador and diplomatic staff, as well as the everyday work of a diplomatic mission.

Key questions:

- What is the internal structure of an embassy?
- What functions does an ambassador perform?
- How is the activity of a diplomatic mission coordinated?

Topic 10. Consular Service: Specific Features and Tasks

This topic is devoted to the analysis of the nature of consular service and its differences from diplomatic service. It examines the tasks of consuls, the activities of honorary consuls, and the place of consular service in the system of a state's external relations.

Key questions:

- What is the specific nature of consular service?
- How does the work of a diplomat differ from that of a consul?
- What role do honorary consuls play?

Topic 11. Consulates and the Protection of Citizens Abroad

This topic focuses on the practical aspects of consular activity. It analyses the protection of the rights and interests of citizens abroad, work in crisis situations, evacuations, and emergency cases.

Key questions:

- What functions do consulates perform with respect to citizens?
- How does a state protect its citizens abroad?
- What role do consulates play in crisis situations?

Topic 12. Contemporary Transformations of Diplomatic and Consular Service

This topic is devoted to the analysis of changes in diplomatic and consular service in the twenty-first century. It examines digitalisation, public diplomacy, and the impact of war, sanctions, and global crises on the transformation of the diplomatic profession.

Key questions:

- How is diplomacy changing in the digital age?
- What challenges face diplomatic and consular service today?
- What may be the future of the diplomatic profession?

The list of practical (seminar) classes / tasks for the course is given in Table 2.

Table 2.

List of Practical (Seminar) Studies / Tasks

Task	Content
Task 1.	<i>Analytical review</i> : study the evolution of diplomatic service from early modern forms to professional diplomacy of the twentieth and twenty-first centuries. Prepare a written analytical paper using academic sources, tracing key institutional changes and the transformation of the functions of diplomats.
Task 2.	<i>Case analysis</i> : analyse bilateral relations and the role of an embassy (selected pair of states) on the basis of official statements, diplomatic notes, joint communiqués, and public speeches by diplomats in order to identify the interests of the parties and the diplomatic instruments applied. <i>Policy brief</i> : prepare a short analytical note (1 page) with recommendations for further actions of a diplomatic mission in a specific situation.
Task 3.	<i>Case analysis</i> : analyse a real diplomatic scandal or crisis situation (expulsion of diplomats, public conflict, information leak). Prepare a presentation analysing the actions of the parties and formulate written recommendations on crisis communications that could minimise the consequences of the scandal.
Task 4.	<i>Legal analysis</i> : analyse the international legal foundations of diplomatic service using the Vienna Convention on Diplomatic Relations (1961), identifying the scope of diplomatic immunities and their practical application in specific situations.
Task 5.	<i>Legal analysis</i> : analyse the international legal foundations of consular service using the Vienna Convention on Consular Relations (1963), focusing on the functions of consular institutions, the status of consular officers, and mechanisms of consular protection. <i>Comparative task</i> : prepare a short written comparison of the powers and limitations of diplomats and consuls.
Task 6.	<i>Analysis of diplomatic documents</i> : conduct an analysis of diplomatic notes, memoranda, or internal briefs (real or adapted), identifying the context of the document, the positions of the parties, features of diplomatic language, and possible implications for international relations. <i>Micro-analysis</i> : interpret selected diplomatic formulations and explain their political significance.
Task 7.	<i>Case analysis</i> : conduct an analytical study devoted to a specific case of consular protection of citizens abroad (evacuations, arrests, war, natural disasters), analysing the actions of the consulate, the legal framework, and the effectiveness of the decisions taken.
Task 8.	<i>Group simulation project</i> : simulate the work of an embassy or consulate in a real crisis situation, distribute roles among structural units, develop an action plan, and present it with justification of decisions taken and sources used.

The list of self-studies in the course is given in Table 3.

Table 3

List of self-studies

Task	Content
Task 1	Completion of an individual analytical paper focused on the historical and institutional analysis of diplomatic service.
Tasks 2, 6	Analysis of official diplomatic documents (statements of the Ministry of Foreign Affairs, diplomatic notes, memoranda, communiqués).
Task 2	Preparation of an individual analytical task (policy brief) concerning the actions of a diplomatic mission.
Tasks 3,7	Analysis of case studies of diplomatic and consular crisis situations.
Task 3	Preparation and presentation of analytical materials on crisis communications in diplomatic practice.
Tasks 4, 5	Analysis of international legal instruments in the field of diplomatic and consular service (Vienna Conventions of 1961 and 1963).
Task 5	Completion of a comparative written analysis of the powers of diplomatic and consular service.
Tasks 2,3,6,7	Discussion and analysis of controversial issues in the practice of diplomatic and consular activity.
Task 8	Preparation for and participation in a role-play (simulation) exercise modelling the activities of an embassy or consulate.

The number of lecture hours, practical (seminar) hours, and hours of self-study is given in the technological map of the course.

TEACHING METHODS

During the teaching of the course *Diplomatic and Consular Service*, both traditional and innovative methods of organising the educational process are employed. These methods are aimed at developing a systematic understanding of the nature and functions of diplomatic and consular service, enhancing analytical thinking, and building skills in working with official documents, international legal instruments, and practical case studies of diplomatic activity. The educational process combines lectures, seminars, discussions, and project-oriented formats, ensuring active student engagement in learning.

Verbal methods:

- lecture with elements of analysis of diplomatic practice (Topics 1, 4, 6, 8, 9);
- problem-based lecture focused on analysing controversial aspects of diplomatic and consular service (Topics 2, 3, 12);

- mini-lecture involving the examination of official diplomatic and legal documents (Topics 5, 6, 7).

Visual methods:

- demonstration and analysis of official statements of ministries of foreign affairs, diplomatic notes, communiqués, and press releases (Topics 4, 6, 7);
- presentation of the structure of diplomatic and consular service, and the organisation of embassies and consulates (Topics 5, 8, 9);
- use of diagrams, organisational charts, maps, and infographics for analysing diplomatic relations and networks of foreign missions (Topics 2, 3, 11).

Practical methods:

- reading and analysis of academic and regulatory texts on diplomacy and consular service (Topics 1, 6, 7);
- completion of individual analytical tasks and written assignments (Topics 1, 2, 3, 4, 5, 6, 7);
- discussion of controversial issues in diplomatic practice (Topics 2, 3, 7, 12);
- analysis of alternative positions and scenarios of diplomatic situations (Topics 4, 11);
- role-playing and simulation of the activities of diplomatic and consular institutions (Topics 8, 12);
- didactic games and simulations of crisis situations in international relations (Topic 12);
- group work during case analysis and preparation of project-based solutions (Topics 2, 6, 8, 12).

Methods for enhancing learning and cognitive activity:

- research-based learning during the preparation of analytical papers, case analyses, and the group project (Topics 1–8);
- problem-solving and inquiry-based tasks aimed at independent analysis of diplomatic and consular practices (Topics 2, 3, 6, 7);
- case methods involving the analysis of real diplomatic and consular situations, including crisis cases (Topics 2, 3, 6, 7);
- project method within the final group assignment focused on modelling the activities of an embassy or consulate (Topic 8).

FORMS AND METHODS OF ASSESSMENT

The University uses a 100-point cumulative system for assessing the learning outcomes of students.

Current control is carried out during lectures and practical (seminar) classes and is aimed at checking the level of preparedness of the student to perform a specific task. Assessment is based on the total number of points earned: for courses with a form of semester control as an exam, the total amount of points for current control is 60 points.

Final control is carried out in the form of a semester exam. The maximum score for the exam is 40 points.

The final grade in the course is determined by summing all points obtained during current control and the exam (maximum – 100 points).

To be admitted to the semester exam, the student must obtain at least 35 points during current control. The minimum passing score for the exam is 25 points.

Current assessment of academic performance is carried out in the following forms:

- analytical review of the evolution of diplomatic service — 2 times per semester (written analytical paper using academic sources). The maximum score per completion is 4 points (*4-point assessment scale; 8 points total per semester*);
- case analysis of bilateral relations and the role of an embassy — 2 times per semester (analysis of official statements, diplomatic notes, and communiqués with preparation of a policy brief). The maximum score per completion is 4 points (*4-point assessment scale; 8 points total per semester*);
- case analysis of a diplomatic scandal or crisis situation — 2 times per semester (analysis of the actions of the parties and preparation of crisis communication recommendations). The maximum score per completion is 4 points (*4-point assessment scale; 8 points total per semester*);
- legal analysis of the international legal foundations of diplomatic service — 1 time per semester (analysis of the Vienna Convention on Diplomatic Relations of 1961). The maximum score is 4 points (*4-point assessment scale; 4 points total per semester*);
- legal analysis of the international legal foundations of consular service — 1 time per semester (analysis of the Vienna Convention on Consular Relations of 1963 with a comparative task). The maximum score is 3 points (*3-point assessment scale; 3 points total per semester*);
- analysis of diplomatic documents — 2 times per semester (analysis of diplomatic notes, memoranda, or internal briefs). The maximum score per completion is 4 points (*4-point assessment scale; 8 points total per semester*);

- case analysis of consular protection of citizens abroad — 2 times per semester (analysis of consular actions, legal frameworks, and the effectiveness of decisions). The maximum score per completion is *3 points (3-point assessment scale; 6 points total per semester)*;
- semester group simulation project “You Are an Embassy / Consulate” — 1 time per semester (modelling the activities of a diplomatic or consular institution in a crisis situation with presentation of results). The maximum score is *15 points (15-point assessment scale; 15 points total per semester)*.

More detailed information on the assessment system is provided in the technological map of the course.

AN EXAMPLE OF AN EXAM CARD

Simon Kuznets Kharkiv National University of Economics
First (Bachelor's) cycle of higher education
C «Social Sciences, Journalism, Information and International Relations»
Specialty C3 International Relations
Study programme “International Relations”
Study course International Diplomatic and Consular Service

EXAMINATION CARD № 1

Task 1 (practical)

Case. In State X (host country), due to a sharp deterioration of the security situation and mass protests, the local authorities temporarily restricted the movement of foreigners. During this period, several citizens of State Y were detained by law enforcement agencies for violating the state of emergency regulations. The relatives of the detainees appealed to the diplomatic and consular institution of State Y demanding immediate intervention. At the same time, media publications appeared alleging the “inaction of the embassy,” which triggered a reputational crisis.

Task. Based on the case described above, determine the type of situation (diplomatic conflict, consular crisis, crisis communication), characterise the actions of the relevant institution (embassy or consulate), analyse the applied or potential instruments of diplomatic and consular service, and assess their effectiveness in light of international legal and institutional frameworks (logic of analysis, correctness of interpretation, practical conclusions).

Maximum — 15 points for the task.

Task 2 (theoretical)

Explain the international legal foundations of the activities of diplomatic and consular service with reference to the provisions of the Vienna Convention on Diplomatic Relations (1961) and the Vienna Convention on Consular Relations (1963) (key principles, immunities and privileges, functions of diplomatic and consular institutions, and differences between them).

Maximum — 15 points for the task.

Task 3 (heuristic)

Explain the role of diplomatic and consular service in contemporary crisis situations (armed conflicts, mass evacuations, detention of citizens, information scandals), outline the limits of state responsibility for its citizens abroad, and provide examples from contemporary international practice (concepts, logic, argumentation, examples).

Maximum — 10 points for the task.

Approved at the meeting of the Department of International Relations and Political Philosophy, protocol № 1, dated “22” August 2025.

Examiner
Nepochatov
Head of the Department
Kuz

Lecturer Danylo
Doctor of Philosophy, Professor Oleh

THE ASSESSMENT CRITERIA

Criteria for Assessing Individual Analytical Tasks

4-point assessment scale

Level of Performance	Points
The analytical task is completed correctly; relevant academic and official sources are used; the logic of presentation is consistent; argumentation is well grounded; clear analytical conclusions directly deriving from the analysis are provided.	4
The task is generally completed correctly; sources are selected appropriately, but the argumentation is partially superficial; minor logical or structural inaccuracies are present that do not distort the overall content.	3
The task is completed partially; the analysis is fragmentary; the use of sources is limited; conclusions are general or insufficiently substantiated.	2
The task is completed formally or incorrectly; the analysis is absent or declarative; sources are not used or are irrelevant; there is no logical link between the analysis and the conclusions.	1

Criteria for Assessing Case and Legal Tasks

3-point assessment scale

Level of Performance	Points
The case or legal task is analysed correctly; international legal norms are applied properly; the competences of diplomatic or consular institutions are identified; conclusions are logical and well argued.	3
The analysis is generally correct, but there are some inaccuracies in the application of legal norms or institutional logic; conclusions are formulated in a simplified manner.	2
The task is completed partially or formally; legal norms are applied incorrectly or superficially; institutional analysis is absent or erroneous.	1

Criteria for Assessing the Group Simulation Task

15-point assessment scale

Level of Performance	Points
The task is completed at a high level; the model of embassy or consulate activity is logical and realistic; roles among structural units are distributed correctly; the proposed action plan corresponds to international legal and institutional frameworks; argumentation is consistent; relevant sources are used; the presentation is well structured.	15
The task is of very high quality; the modelling logic is generally correct; proposed solutions are well grounded, but the analysis of alternative scenarios is limited.	14
The task is of good quality and well structured; the main stages of the simulation are completed correctly; argumentation is sufficient but lacks in-depth risk analysis.	13
The task generally meets the requirements; the model of embassy or consulate activity is simplified; some decisions are insufficiently substantiated.	12

The task is completed at a basic level; the crisis scenario is described superficially; roles and actions are defined formally; the link between analysis and decisions is only partially evident.	11
The task is fragmentary; the logic of institutional actions is inconsistent; legal and institutional aspects are considered selectively.	10
The task contains significant conceptual shortcomings; the institutional activity model does not correspond to real diplomatic or consular practice.	9
The task is completed formally; a coherent logic is absent; analysis and decisions are declarative in nature.	8
The task is fragmentary; a coherent institutional logic is absent; legal and institutional aspects are almost not considered; decisions are descriptive.	7
The task demonstrates minimal understanding of the task; the proposed actions do not correspond to real diplomatic or consular practice; argumentation is weak or absent.	6
The task is completed at a low level; there is no link between the case and the proposed decisions; institutional analysis is absent; legal frameworks are not considered.	5
The task contains significant conceptual and structural errors; the institutional activity model is incorrect; most mandatory components are missing.	4
The task almost does not meet the task requirements; separate fragments are submitted without analytical links between them.	3
The task is completed formally; the content does not reflect the task; analysis and justification of decisions are absent.	2
The submitted materials lack substantive content and are unsuitable for assessment.	1

Criteria for Assessing the Practical Task in the Examination Card
15-point assessment scale

Level of Performance	Points
The case is analysed fully and at a high level; the type of situation is identified correctly and substantiated; the actions of the embassy or consulate are characterised with regard to institutional and international legal frameworks; the applied instruments of diplomatic and/or consular service are analysed in depth; clear practical conclusions are drawn.	15
The type of situation is identified correctly; the analysis of institutional actions is logical; legal and institutional frameworks are taken into account; the assessment of effectiveness is convincing but less detailed.	14
The type of situation is identified correctly; the actions of the institution are described properly; the analysis of diplomatic or consular instruments is generally correct but lacks consideration of alternatives.	13
The type of situation is identified appropriately; the logic of analysis is generally clear; the characterisation of institutional actions is partially descriptive; legal aspects are not fully disclosed.	12
Partial understanding of the case is demonstrated; the type of situation is identified in general terms; the analysis of institutional actions is superficial; the link to legal norms is weak.	11
The type of situation is identified formally; the analysis of institutional actions is simplified; international legal frameworks are mentioned without explanation.	10

An attempt at case analysis is present, but with institutional or legal inaccuracies; the assessment of effectiveness is unconvincing.	9
The assignment is completed partially; the type of situation is identified incorrectly or without explanation; the analysis of institutional actions is fragmentary.	8
The case analysis is superficial; the link between the situation, institutional actions, and legal frameworks is weak or absent.	7
Formal completion of the task; description prevails over analysis; institutional logic is not disclosed.	6
Separate elements of the answer are provided (description of the situation or general considerations) without analytical coherence.	5
A superficial attempt at an answer with significant logical and legal errors.	4
The case is analysed incorrectly; there is no understanding of the functions of diplomatic or consular service.	3
Minimal, random fragments of an answer without substantive analysis.	2
The task is essentially not completed.	1

Criteria for Assessing the Theoretical Task in the Examination Card
15-point assessment scale

Level of Performance	Points
The answer is complete, logically structured, and conceptually correct; the international legal foundations of diplomatic and consular service are disclosed; the provisions of the Vienna Conventions of 1961 and 1963 are applied correctly; the differences between diplomatic and consular service are clearly outlined.	15
The answer is well argued; the main norms and principles are presented correctly; a comparative analysis is present but less detailed.	14
The answer is generally correct; legal norms are presented accurately but without deep interpretation or examples.	13
The answer is correct in essence; the logic of presentation is clear; some aspects are addressed superficially.	12
Partial understanding of the topic; some legal provisions are presented inaccurately or without explanation.	11
Theoretical provisions are presented in general terms; analysis is limited to describing norms without interpretation.	10
The answer is fragmentary; the use of legal concepts is inconsistent.	9
Errors in the interpretation of international legal norms are present; the structure of the answer is weak.	8
Formal presentation of material; a systematic analysis is absent.	7
Minimal disclosure of the topic; the answer is descriptive.	6
Separate definitions are provided without logical connections between them.	5
Significant conceptual errors in understanding diplomatic or consular law.	4
The answer does not correspond to the question posed.	3
Random, irrelevant fragments of an answer.	2

The question is essentially not addressed.	1
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Criteria for Assessing the Heuristic Task in the Examination Card
10-points assessment scale

Level of Performance	Points
The answer is complete, logically structured, and conceptually correct; the role of diplomatic and consular service in crisis situations is disclosed; correct concepts are used; relevant examples from international practice are provided.	10
The answer is well argued; examples are appropriate, but analytical depth is somewhat limited.	9
The answer is generally correct; concepts are used properly, but without extended examples.	8
Understanding of key ideas is demonstrated; argumentation is superficial.	7
Partial understanding of the topic; inaccuracies in definitions or examples are present.	6
Partial understanding of the topic; the answer is general and lacks clear argumentation.	5
Fragmentary knowledge; weak structure of the answer.	4
Significant conceptual errors in understanding the topic.	3
Minimal, superficial understanding of the issue.	2
The answer does not correspond to the content of the question.	1

RECOMMENDED LITERATURE

Main

1. International Relationships and World Policy / O. Kuz et al. Kharkiv : Simon Kuznets Kharkiv National University of Economics. Kharkiv, 2020. 200 p. URL: <https://repository.hneu.edu.ua/handle/123456789/25295>.
2. M. Szkarłat et al. Science Diplomacy and Foreign Policy in Northern Europe. London, 2025. P. 200–284. URL: <https://doi.org/10.4324/9781003673866-13>

Additional

3. Brovko O. Local government resilience in the face of Russian aggression: the case of Ukraine. Territory, Politics, Governance. 2024. P. 1–20. URL: <https://repository.hneu.edu.ua/handle/123456789/32772>.
4. Ji E. China risen? Studying Chinese global power. International Affairs. 2022. Vol. 98, no. 1. P. 354–356. URL: <https://doi.org/10.1093/ia/iab216>
5. Kuz O., Konnova N., Korotkov D. Corruption Models of Behaviour in the Structure of the Political System of Society. Dialogue and Universalism. 2024. Vol. 34, no. 1. P. 131–141. URL: <https://repository.hneu.edu.ua/handle/123456789/32650>
6. Kissinger, H. Diplomacy. Kyiv: Stone Publishing, 2021. 864 p.
7. Steen S., Janet M B. Cognitive Warfare. Brussels, 2025. 24 p. URL: <https://www.sto.nato.int/document/cognitive-warfare/>.

Information resourced

8. The World Factbook - The World Factbook. We are the Nation's first line of defense - CIA. URL: <https://www.cia.gov/the-world-factbook/>
9. Britannica. Britannica. URL: <https://www.britannica.com> .
10. Atlantic Council. *Atlantic Council*. URL: <http://www.atlanticcouncil.org>
11. Brookings - Quality. Independence. Impact. Brookings. URL: <https://www.brookings.edu>